



LIBRARY BOARD OF TRUSTEES MEETING MINUTES
August 11, 2022

IN ATTENDANCE

Library Board of Trustee members

Janice Prochaska (Chair), William Sawyers, George Rodericks

Absent

Joyce Kleiner, Halicue Hanna

Staff

Anji Brenner (City Librarian), Kristen Clark

Public

None

CALL TO ORDER – 7:02 PM

PUBLIC OPEN TIME – No public present.

CORRESPONDENCE – None.

BOARD ANNOUNCEMENTS – None.

APPROVAL OF MAY 12, 2022, JUNE 9, AND JULY 14 MINUTES

Minutes approved with minor corrections to the June 9 and July 14 minutes.

CITY LIBRARIAN'S REPORT

Director Brenner reported on the following topics:

- WiFi on the Plaza has launched and will be put into the various social media for the City. The service is performing well and once users connect to it, it shows up as a primary connection on their WiFi options. Staff thanked the owners of the Depot for letting the City staff use their space to setup and test the system. Staff will explore the use of other advertising media, such as a sandwich board in the Plaza, to notify users of the service.
- The Library is gradually bringing back in-person programming and has had recent success with poetry shows at the Library (40-50 people), and Teen/Tween Programs, such as the Zombie Escape Room.

- Summer reading programs ended this week and concluded with an in-person program; again well supported by the Teen and Tween Groups (along with their parents).
- The very successful recruitment has closed for the supervising librarian in the History Room. It is anticipated that interviews will be conducted toward the end of August.

OLD BUSINESS

None.

NEW BUSINESS

- Review Draft 2022/23 One-Year Work Plan

Director Brenner reviewed the Draft 2022/23 One-Year Work Plan with the Board. Director Brenner outlined the 5 Draft Goals and expanded on each. Director Brenner expressed that there was an attempt to make the One-Year Plan more engaging and fun.

Goal One – Reaching Out, Welcoming In

Director Brenner expressed that this goal was a continuation of the various DEI programs to reach out to the underserved and marginalized populations of the community and increasing diversity amongst the programs and services. Director Brenner outlined some of the various programs and services under this Goal, to include but not be limited to cultural competency training, assisted listening systems, outreach to the queer community, and other DEI commitments.

Goal Two – Regroup, Reset

Director Brenner expressed that this goal was designed to ensure a confident, connected, supported, and happy workplace. Director Brenner outlined some of the various programs and services under this Goal, to include but not be limited to staff training bootcamp to increase core competencies, new products and technology to address operational needs, and planning events that will inspire staff.

Goal Three – Reboot (Programming)

Director Brenner expressed that this goal was designed to reinstate and establish new programming and collaborations with the target of reaching 50-75% of pre-pandemic level programming by June 30, 2023. Director Brenner outlined some of the various programs and services under this Goal, to include but not be limited to transitioning to more in-person programming, experimenting with larger events in the Main Reading Room, reinstating pre-pandemic partnerships, and reinstating after hours events.

Goal Four – Open, Out and About (formerly Library Beyond the Walls)

Director Brenner expressed that this goal was designed to incorporate lessons learned from the pandemic into future programming to increase programming beyond the Library building. Director Brenner outlined some of the various programs and services under this Goal, to include

but not be limited to experimenting with an Outreach Ambassador program, increasing Pop-Up Programming, Expanding Zip Book Programming, and delivery to homebound or less mobile populations.

Goal Five – Preparing for the Worst

Director Brenner expressed that this goal was designed to ready staff, the building and the community for emergencies with training, resources and programming. Director Brenner outlined some of the various programs and services under this Goal, to include but not be limited to updating emergency binders, ensuring staff preparedness, collaborating with other departments, and increasing tech-to-go program opportunities.

Director Brenner advised that a copy of the Goals would be provided to the Board for review and approval at the next meeting.

AGENDA FOR NEXT MEETING

- Approval of 1-Year Work Plan
- Review of a List of Policy Priorities for Review by the Board (such as Patron Conduct, Collection Development, etc.)

NEXT MEETING

- September 8, 2022

ADJOURNMENT: 7:42 pm

Prepared by: George Rodericks