



LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
JUNE 9, 2022

IN ATTENDANCE

Library Board of Trustee members: Janice Prochaska (Chair), Joyce Kleiner, William Sawyers

Absent: George Rodericks, Halicue Hanna

Staff: Anji Brenner (City Librarian)

Public: Deborah Sorondo, Anne-Marie Cantwell (both with the Mill Valley Library Foundation)

CALL TO ORDER – 7:05 PM

PUBLIC OPEN TIME – Chair Prochaska read the statement regarding rules for public comments. Ms. Sorondo reported that the Foundation will be launching a matching gift program. This has been very successful in the past at bringing in smaller donations. The Foundation is also encouraging legacy gifts. The Foundation’s annual grant to the Library will be in July and is expected to be around \$100,000.

CORRESPONDENCE – None.

BOARD ANNOUNCEMENTS - None.

APPROVAL OF MAY 12, 2022 MINUTES – Deferred to the July meeting

CITY LIBRARIAN'S REPORT

Director Brenner reported on the following topics:

1. Award – The Library received an award from the California State Library for the City Read Program. Staff created a video to recognize the program and the award.
2. History Room – The Supervising Librarian left the Library for another opportunity, so hours of operation are reduced and some programs temporarily on hold.
3. Recruitment –The new Head of Adult Services, Jenn Hooker, starts in June 27. All reference librarians will report to her.
4. Covid – More cases among staff so more people have been out. All full-time staff have been asked to return to 5 days/week in person to support library operations. Library hopes to re-instate staff working one remote day/week in the fall.
5. Technology Classes – In-person classes have restarted.

6. Summer Reading Program – programs for both Children and Teens has started.
7. On Stage Wednesdays – also started. All in-person programs are outside in the Amphitheater.

## OLD BUSINESS

### 1. Progress on 1-Year Work Plan

- Popup Storytimes in the Park – alternating between Hauke Park and Boyle Park; well received; will continue with a new schedule through the summer and possibly in the fall.
- Zip Books – \$5,500 of \$7,000 grant from Cal State Library has been spent to date; Amazon fulfill requests not in collection; allows the Library to respond to patron request very quickly; very popular; most requests are added to collection
- Diversity Audit – Book distributor Baker & Taylor was tentatively selected by MarinNet to conduct an audit of the entire MarinNet collection, including digital assets. Each member library collection will be able to review its own audit results. Cost will be covered using consortium reserves.
- Hot Spots – 5 new hot spots were purchased, bringing total to 25; a few will be held in On-demand Collection
- New Head of Adult Services will help with 2022-23 1-year plan; work to start in July with goal of completion by end of August.
- In response to a question from Ms. Sorondo Director Brenner reported that all equipment for Wi-Fi in the Plaza has been acquired. Work on the access web page is in process. Expected to go live shortly.

### 2. Revising Collection Development Policy

- No updates to report

## NEW BUSINESS

- None

## AGENDA FOR NEXT MEETING

- Approval of May 12 minutes
- Collection Development Policy
- Update on new 1-Year

## NEXT MEETING

- July 14, 2022

ADJOURNMENT: 7:41 pm

Prepared by: William Sawyers

